



Irrigation Operations Manager

JOB SUMMARY:

The Irrigation Operations Manager supervises all employees in Irrigation Operations Department and complies with all safety, quality, quantity, and housekeeping standards. As a key member of management team, the Operations Manager is responsible for safely directing and supervising the work of each crew and working as a member of the crew while making sure the highest quality standards are met.

ESSENTIAL FUNCTIONS:

1. Supervises all personnel and operations in the Irrigation Operations Department. Directs and assists the work of crew members including:
 - Determine work priority, crew and equipment requirements.
 - Brief crew on daily work to be done.
 - Estimate and order materials for job site.
 - Drive crew to assigned account locations scheduled each day.
 - Assign tasks to each crew leader.
 - Train workers in installation techniques.
 - Train Crew Members on time clock procedures, safety rules and regulations, equipment operation, and equipment maintenance.
 - Insure that established policies, rules and regulations, and procedures are followed.
 - Tour grounds to inspect quality standards and ensure that property site is left clean.
2. Maintains thorough knowledge of all processes and equipment, including installation techniques and innovations in the industry.
3. Troubleshoots and solves any process and equipment problems.
4. Demonstrates good organizational skills.
5. Hires or terminates employees in the irrigation operations department.
6. Organizes work for smooth operations.
7. Responsible for all processes, equipment, employees, safety, and housekeeping and meeting production quality and quantity standards in the irrigation department.
8. Completes productivity sheets. (To be implemented later).
9. Understand the requirements to maintain company profitability.

ADDITIONAL RESPONSIBILITIES:

Performs other irrigation management duties as assigned including:

1. Communicate any equipment or safety hazards on a daily basis and follow procedures for reporting any workplace injury or traffic accidents.

2. Ensure equipment is properly maintained and used.
3. Secure equipment to prevent loss of materials and tools.
4. Responsible for keeping maintenance records on each piece of equipment and vehicle in irrigation department.
5. Responsible for making sure that equipment and vehicles are clean and maintained in accordance with the equipment's or vehicle's manual.
6. Responsible for washing irrigation vehicles at least once a week to maintain good company image.
7. Responsible for making sure vehicles and trailers are well organized inside for easy access and locating of tools and supplies.
8. Respond to customers request on site directly or by coordinating with the sales person.

WORKING TIMES:

Starting time: 7:00 am or 8:00 am Monday-Friday (Depending on the weather conditions and workload).

Ending time and Saturday work will vary depending on customer needs, weather, workloads and efficiencies.